Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**ARTS COLLEGE MALKAPUR AKOLA**
Name of the head of the Institution	**Dr. Gitali Sharad Pande**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07242259435**
Mobile no.	**9923636564**
Registered Email	**arts.60@rediffmail.com**
Alternate Email	**waghmare.rw@gmail.com**
Address	**VHB Colony, Near Railway gate, MIDC Phase 2, Malkapur Akola Tq and Dist Akola Maharashtra**
City/Town	**Akola**
State/UT	**Maharashtra**
Pincode	**444004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Mr. Pravin Prakashrao Ugale**
Phone no/Alternate Phone no.	**07242259435**
Mobile no.	**7709770255**
Registered Email	**pravinpugale@gmail.com**
Alternate Email	**taktodepradip@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://artscollegeakola.in/AQAR/1642145115.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://artscollegeakola.in/Academic/1643969723.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.01**	**2017**	**27-Nov-2017**	**26-Nov-2022**

6. Date of Establishment of IQAC	**01-Mar-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Encourage the research	**01-Jul-2018**	**8**

base culture	01	
Regular IQAC meetings	25-Sep-2018 01	10
Feedback collected analysed and used for improvements. Outcome oriented feedback system SSS	05-Sep-2019 15	41
Regular IQAC meetings	14-Jan-2019 01	9
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	NIL	NIL	2019 00	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Apply Feedback system for students on Teacher.

Encourage teachers to participate in professional development courses like Refresher, Orientation.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To publish college magazine 'Dnyansadhana'	College magazine published.
Organizing Eco-friendly activity	These activities resulted green and clean campus. Awareness was created to minimize water wastage & minimize the uses of plastic
Feedback from stakeholders on teaching learning, infrastructure	feedback on teaching learning & infrastructure from all stakeholders collected, analysed & action taken form improvement.
Regular meetings of Internal Quality Assurance Cell	Total two meetings was held during the academic year 20182019.
Community services	We extended our services to community through the Activities:
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Separate College Development Committee	31-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2022

Date of Submission	22-Feb-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has management information system like software for the collection of fees, maintain faculty and employee record which facilitates and organizes management of computerized database of financial information. Through these modules data are organized and programmed in such a way that it produces regular reports whenever

needed by various levels of management in the college. It is also possible to obtain special reports from various systems with ease, such as expenditure on various budget heads. These interpretations help to monitor financial planning of the college as a whole. Information displayed by the MIS typically shows actual data against planned results and also results of the previous year. Thus, it measures progress against goals. The MIS receives data from different units. Some of the data are collected automatically from computer linked checkout counters while others are keyed in at periodic intervals. In addition to financial database, students database are also hosted in the college server with specialized access to the authorized persons operational On Admission Software,Maintaining Student Information, Computerised TC, Scholarship Data and Services , . Software provide different reports for AISHE and AQAR data,

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution follows the academic calendar issued by the affiliating Sant Gadg Baba Amravati University for effective implementation of curriculum and the college also develops its own academic calendar and displays the action plan. Institute adheres to the syllabus prescribed by the University. To ensure the effectiveness of the curriculum deliveries following steps are taken by the college. • At the beginning of the academic year of the college Principal conducts meeting with all faculties of the departments and finalizes the academic programs. • Time table committee frames the timetable so that, each subject gets sufficient number of periods as per the guideline of university. • The IQAC improves the programs for effective teaching. • The Institute encourages the teachers to attend orientation programs organized by the Board of Studies in respective subjects to acquaint themselves with the depth of theory, practicals and the reference material. This is further supplemented by various refresher courses, workshops, teacher training programs, short term courses conducted Academic Staff College and other institutes from time to time. • ICT facilities provided in College resource material support from Library (e- journals like NDL) helps in effective implementation of the Curriculum. • Teachers are made in / charge of various aspects of curriculum with respect to planning and execution. 1) Continuous monitoring of the students as a part internal assessment. 2) Faculty members are available after the class hours clear the doubts of students. 3) Simplification of curriculum delivery through teaching outside the classroom. • Each faculty member strictly

follows timetable of curriculum given by the college and university, also maintains the record of lectures engaged by him/her and the topics taught by him/her every in academic dairy. • Every subject teacher uses the teaching aids to make teaching effectively through charts to the students along with use of digital class room for effective teaching. • The teacher provide power point presentation, hard copy, website address to the students to enhance their knowledge apart from fieldwork and demonstration method for effective teaching. • Institute conducts one internal examination in each session as per the guideline of affiliating university. After internal evaluation slow and fast learning students are identified in each class. The remedial classes conducted for slow learners and for fast learners provide boooks and inspire them to participate in seminars and other academic activities like competitions etc. to raise their academic performance. • • the end of each semester feedback is collected from students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	Nil	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Student feedback form is collected form students in the year 2018-19, 17 students provide their feedback forms and after analyzed action taken on the suggestion. Alumni and parents feedback was also taken offline and this feedback was collected and analyzed for further action on suggestions received.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	B.Sc.III Year Home Science- Bachelor of Fashion Designing (B.F.D.)	80	2	2
BSc	B.Sc.II Year Home Science- Bachelor of Fashion Designing (B.F.D.)	80	1	1
BSc	B.Sc. I Year Home Science- Bachelor of Fashion Designing (B.F.D.)	80	Nill	Nill
BA	General B.A.Part III	120	16	16
BA	General B.A.Part II	120	55	55
BA	General B.A.Part I	120	132	132
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	206	Nill	10	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	8	16	3	2	12

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The teachers select the students from each class who are lacking behind in their studies. The teachers also select those students who are economically backward or lacking behind due to any other reason such as social conditions. For all sided development of weaker students special attention is given during group discussion, cultural activities, and seminar and sport events. The teachers motivate the weaker students from time to time. Every year study tours are arranged for the overall academic development of the students. Curricular activities such as annual cultural meet, singing competition, elocution competition and debate competition, one act play are organised during the year. Poetry recitation, Portrait exhibition are also arranged during the year. Institute organized activities like tree plantation, environmental awareness, cleanliness drive and health awareness programme organised for overall development of the students. To solve the exam oriented problems of the students regularly tutorials are taught every year.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
206	10	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	10	5	Nill	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Nill	NIL

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end

BA	S.S.C. B.A. -SIV	4	22/05/2019	14/08/2019
BA	S.S.C. B.A. -SII	2	22/05/2019	14/08/2019
BA	S.S.C. B.A. -SIII	3	03/11/2018	25/02/2019
BA	S.S.C. B.A. -SI	1	01/12/2018	23/02/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal assessment of the students is done by internal exam committee before the commencement of University examination at least one test is conducted in each semester. The internal exam committee exhibits the time table of the exam. As per the direction of the university, every class teacher conducts the internal evolution and practical. The students of B.F.D. Part Third prepare Project Report under the supervision of the teachers. The overall internal assessment is based on interviews, group discussions, seminars and project reports, the departments conduct class test, quiz competition etc. The principal and examination committee take care that the evolution carried out as per the university norms.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC in the beginning of the session prepare academic calendar every year. Every faculty members and students are inform accordingly. The academic calendar includes teaching, learning, evolution works. Co-curricular activities are also included in the academic schedule. Administrative works, details of the session, holidays, curricular and co-curricular activities are planned for the smooth functioning of the academic and administrative work. The departments maintain their academic plan before the beginning of the session. The academic calendar includes tentative dates of internal assessment, unit test, and practical exam etc. Similarly the tentative dates of exam forms, University theory and practical examinations, the matter related to the students are displayed on college notice board. If there are any changes about dates and programs, they are made with the consent of the principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://artscollegeakola.in/NAAC/1643097124.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.F.D (B.SC HOME SCI)	BSc	GENERAL	2	2	100
B.A.	BA	GENERAL	15	5	33.33

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://artscollegeakola.in/NAAC/1643103821.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Music	6	5.5
International	Political Science	3	5.66
International	Marathi	2	5.5

International	Economics	2	5.5
International	Library	2	6.02
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nill	Nill	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	15	1	Nill
Presented papers	Nill	Nill	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
MAKRSANKRANTI	ARTS COLLEGE MALKAPUR AKOLA	5	10
Swachata Abhiyan	ARTS COLLEGE MALKAPUR AKOLA	8	7
B.F.D. Exhibition	Arts College Malkapur Akola	5	7

Tree Plantation Programme	Arts College Malkapur Akola	5	10
World Yoga Day	Arts College Malkapur Akola	12	7
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	ARTS COLLEGE MALKAPUR AKOLA	Rangoli Competition	4	5
Cleanliness Drive	ARTS COLLEGE MALKAPUR AKOLA	Cleanliness Drive	10	10
Tree Plantation	ARTS COLLEGE MALKAPUR AKOLA	Plantation in Campus	5	10
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	NIL	00
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	00
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shankarlal Khandelwal College	05/12/2016	To Promote Indoor and outdoor	13

Akola		Activities and Programmes on Swami Vivekananda	
		View File	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0.16

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Campus Area	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LibSoft	Partially	4.5	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	458	96553	33	4985	491	101538
Reference Books	1090	98681	21	2457	1111	101138
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	5	4320	Nill	Nill	5	4320
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	25	2000	Nill	Nill	25	2000
Library Automation	1	52333	Nill	Nill	1	52333
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-

		is developed	content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	11	5	9	1	0	4	2	10	0
Added	0	0	0	0	0	0	0	0	0
Total	11	5	9	1	0	4	2	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	1.26	0	9.08

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has a system for maintenance of all available facilities. The major requirements are taken on agenda of CDC meeting. The minor expenditure such as maintenance of electric equipment's, computers, xerox copier etc. are made from the available balance. Every head of the department submit his/her requirement letter regarding maintenance to the principal. The Principal, after following the procedure provides the facility. Working of available infrastructure facilities and equipment such as generator, inverter, water purifier, TV, computers, Xerox machine, are maintained properly. Computer facilities are available for the students during working hours. The college website is maintained by the agency. We have prepared schedule regarding maximum uses of the classroom and the premises of the college. Classrooms, washrooms, staff rooms and common rooms are clean in regular intervals, The college campus is made available to the government authorities as a part of national duty during the period of elections like Gram Panchayat Election for their meetings, training programs and electro centre as per their demands. The library committee takes effort for effective maintenance of the library. Books are made available with easy access to its stakeholders on their demand. Our librarian has started new good practices to provide better facilities like Book Bank to the student. The college playground, gym and sports facilities are used by the

college students and teachers. The college staff tries to maintain eco-friendly atmosphere which is the unique feature of our college.

https://artscollegeakola.in/NAAC/1643619646.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	MADBT GOI	104	295842
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	25/07/2018	40	English,Marathi Music Department of Arts College Malkapur Akola
Yoga	21/06/2018	25	Patanjali Yoga Khamgaon
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Competitive Exam Classes	10	5	1	Nill
2018	Pre Exam for Admission in Competative Coaching Classes by SGBA University Amravati	4	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	Nill	Nill	00	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	4	B.A.	Arts College Malkapur Akola	S. A. College Akola	M.A. in English,Marathi and Political Science
2019	2	B.F.D.	Arts College Malkapur Akola	Shri Shivaji College Akola MH	M.Sc Textile

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli Competition	College	8
Dish Decoration Competition	College	5
Flower Arrangement	College	5
Aanand Melava	College	7
Cultural Activity	College	9
Elocution Competition	College	2
Rangoli Competition/Poster Painting Competition	University	2
Cultural Activity/Group Song	University	19

Elocution Competition/Maim Competion	University	8
Sport Competition	University	3
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	Nill	Nill	Nill	00	00

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

in the session 2018-2019, Students actively participate in Student Council but parent university cancelled all the election. so informal student council is established according to the students interest and potential.Girl Student is the student representative in Prevention of Sexual Harassment and Women Grievance Redressal. Students actively Participate In College magazine as well as in subject Clubs, study boards and societies. Students are active In various college administrative and academic bodies like Alumni committee, Student Grievance Committee, College Seperate Development Committee etc

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college is run by Indian Social and Research Foundation Akola. Management Committee is work together as well as work in decentralize pattern for example, 1) College Separate Development Committee is established to monitoring the work of institute and if the hurdles arouse in the processes then the college separate Development committee solve it before sending it to management. This Decentralization system is effective on the development of institute. 2) Our management is actively participate in various programme like gender equality, independence Day, Republic Day, Constitution Day, Womens Day, Tree Plantation

and activities to save the plants. In regular intervals management attend the meeting with staff for improvement and development, if necessary management provides all the help to teaching and non teaching . In considering the unemployment issue , management starts employment corner, competitive Exam Coaching Cell and management is willing to start Employment Workshop in collaboration with Maharashtra Center for Entrepreneurship Development (MCED). Thus our management is actively participate in all student base activities and it is also decentralize in its authority.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Establishing research committee to develop research atmosphere. Motivating teachers to take research activities. Guiding teacher for improving API through participation in conference, seminars and workshop and publishing their articles, books and research work. Improving library and laboratory facilities for research work.
Library, ICT and Physical Infrastructure / Instrumentation	Most of class room have OHP and teachers uses modern technology in their teaching. Most of the functioning of library is done with the help of software. The bar coding system is used for all books. Software is used for searching the books.
Human Resource Management	The college strives to develop this resource through variety of activities like cultural, social activity. Student through student-teacher guardian meeting. Performance appraisal, Performance record. The recruitment of the faculty and non teaching staff is done on the basis of type of post created. Strictly by following the rules and regulation laid down by state government, university and UGC.
Industry Interaction / Collaboration	NA
Admission of Students	Admissions are done on as per rules and regulation of college and university.
Curriculum Development	Our institute is affiliated to SGBA University Amravati so Board of Study provided the curriculum to affiliated colleges but all the Head of the Department of our college collected all the feedback of students related to curriculum and submitted it to parent university

Teaching and Learning	Preparing academic calendar, Conducting unit test, group discussion and home assignment etc. Motivating students for activities.
Examination and Evaluation	The examination schedule of B. A. and B.F.D. Classes proposed by the examination committee is published in the college notice board. The examination schedule includes the following information. Date of submission of home assignment. Date of unit test and common test. To improve the result, extra lecturers and unit test conducted.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	Examination is monitoring by parent University with RS Exam Software.Our college is affiliated to Sant Gadgebaba Amravati University Amravati. The University has started online and offline delivery of examination material and evaluation system. Our college is following all examination related rules and code of conduct of parent University in absolute sense.
Planning and Development	The college has formulated Academic planning committee including members from different departments. These committees plan the different academic and development and schemes to be run throughout the calendar year after discussion with Principal. Later, these proposals are put before College Development Committee for approval for more efficient and transparent work, digitalization and e-governance is emphasize
Administration	Head of the Administration is principal.Notice Boards Displayed on every floors and easily visible locations in the campus for students and stakeholders. The College websites is regularly updated with relevant academic and administrative notices and events/ reports. Attendance of teaching and nonteaching staff is supervised by principal. Classroom attendance of students is monitored through students attendance register. Question banks of MCQs, University question papers are made available in college Library. Library is well equipped .Online databases for users' friendly access e-journals and e-books to enhance

	teaching and learning
Finance and Accounts	For Fees collection of students and for transparent functioning of account and finance department Campus ERP software by dotcom is used to generate various reports like day book, General day book, Salary slip, Daily cash collection report. The Institute has fully computerized office and account section. Salary funds are managed through HTE Sevarth system given by Government of Maharashtra.
Student Admission and Support	Being rural/semi-urban College, admission is given on the first come first serve basis. Institute is maintaining student database through Campus ERP software. Prospectus is uploaded on college website. This helps people come to know about the Institute. The admission process is semi-online admission forms are also provided, students submit hard copies required documents at respective counters. The software is also used for issuing learning certificate, transfer certificates, admission forms, issue of I cards etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	Nill	Nill	Nill	Nill
[View File](#)						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme				
Refresher Course In Environmental Studies (ID)	1	20/08/2019	12/09/2019	21
Online Annual Refresher Programme In Teaching (ARPIT) Innovation And Best Practices In Educational Skills	3	01/11/2018	28/02/2019	120

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF,GRATUITY, MATERNITY LEAVE, etc.	EPF,GRATUITY, MATERNITY LEAVE etc.	Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are conducted regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	00

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Parent Teacher Meet conducted 2) Felicitation of Topper Students is organized 3) Parents Feedback are collected.

6.5.3 – Development programmes for support staff (at least three)

1) Meditation programme organized by principal and management for teaching and non-teaching staff. 2) Whenever needed Principal and management organized Counseling session for staff. 3) Management summoned Bank representative to help the staff for their economical need.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Enhancement of Teaching Learning Aids 2) Apply for the Permanent Affiliation to parent University. 3) Apply for the 2 (F) to UGC 4) Apply for the PhD Supervisor

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Yoga and Fitness	21/06/2018	21/06/2018	21/06/2018	15

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Breast Feeding week	01/08/2018	07/08/2018	2	Nill
National Nutrition week	01/09/2018	07/09/2018	5	Nill
International Women's day	08/03/2019	08/03/2019	15	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1)our college organized one day programme on Solar Energy and near about 10 villagers participated. in this programme all the faculty members and students played the play on important on solar energy and renewable energy sources and its usages. In this programme faculty members provide all the information related to subsidy on purchasing solar system for farms. 2. Minimum use of backup generator is done due to excel ventilation-natural lights in the institutions. This has helped in decreasing carbon footprint of the institution. 3) Disposal of waste / Home-Economics departmental waste/ nutrition waste/ garden waste is collected in Vermi-compost unit for manure preparation from organic waste. This manure is used for college garden. 4)

Paper waste is reduced by circulating the documents and information through mail and whatsapp . 5) However the office waste papers, answer sheets are crushed and sold. 6) Rain water harvesting structure is implemented the college campus. 7) Awareness is created by displaying post on "Save Water" and "Save Electricity". 11.Cleanliness drive is carried out a Swachch Bharat Pakhwada is observed.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Special skill development for differently abled students	No	Nill
Scribes for examination	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/07/2019	07	Adaptation of Trees by local community	Importance of Trees	30
2018	1	1	08/03/2019	1	Felicitation of Women on Women's day	Women Empowerment	10
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	15/06/2019	Code of conduct for students is published in prospectus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Kranti Din	09/08/2018	09/08/2018	10

Constitution Day	26/11/2018	26/11/2018	8
Mahapariniravan Din	06/12/2018	06/12/2018	10
Gita Jayanti	19/12/2018	19/12/2018	15
Swami Vivekanand Jayanti and Jijau Jayanti	12/01/2019	12/01/2019	20
Birthday Celebration of Savitribai Fule	03/01/2019	03/01/2019	10
National Voter Day	25/01/2019	25/01/2019	11
Shivaji Maharaj Jayanti	19/02/2019	19/02/2019	7
Dr. Babasaheb Ambedkar Jayanti	14/04/2019	14/04/2019	20
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Celebration of Earth Day
Plant and tree foliage is decomposed and prepare organic compost.
Ozone Day Celebration
Rain water harvesting system is implemented in the college campus.
No use of air conditioners and natural ventilation is maintained .
Every Two Week all faculty and students participated in Cleanliness Programme
Drip System and sprinkler system use in garden to save trees with minimum water
Tree Plantation during Rainy session
No Use of Plastic in college campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE Title of the Practice: Tree Plantation, a step towards sustainable development Goals: - a) To motivate students for plantation. b) To raise awareness among students. c) To create awareness among people. d) To augment the knowledge of students and local people about benefits of Tulasi plant. e) To inculcate social responsibility among students. f) To spread awareness on Sustainable Development among students and community. The Context: Tree plantation is important for providing a wide range of social, economic, and environmental benefits to rural as well as urban regions. It's our prime duty to protect and conserve our environment through individual efforts. Motivating and developing knowledge, skill and attitude, among students it's our responsibility to raise awareness and make people knowledgeable, conservative and sustainable for environmental protection and conservation. Education is the best way to spread awareness among local people via students. Both formal and informal education and environmental activities can make society more sustainable. Purpose of this environmental initiative is to create volunteerism and field work by students and make society more responsible and sensitive towards sustainable development goals. Practices: For effective result of plantation, native plant species are selected and collected from Forest department and distributed it individually among students for plantation

at the proper site.Fast growing, dense canopy forming, dry deciduous and pollution and temperature resistant native trees are planted in monsoon season. Students are actively working for plantation, conservation and protection of planted tree species. Before starting plantation, we provide knowledge of practice and precautionary measures while growing plant. Following precautions are taken- Before plantation, suitable fertilizers were applied to soil. Supplied plants were planted within three days. Plants watered at morning and evening daily in case of insufficient rains: water supply been made available. Sometimes wherever necessary, drip irrigation installed and mulching of soil with natural organic material such as fallen leaves is applied. To save plants from threats, care is being taken. Every student is working and taking care of plant personally. Evidence of Success: 1) Neighbouring citizens are ready to take care of adopted plants in the time of vacations. 2) College ground is green with plants and trees. 3) Atmospheric condition is good in college campus. 4) Application of dried leaves on the soil helps in decreasing erosion of soil. 5) Various flowers on the plants increase the beauty of campus. 6) Bamboos cut from the bamboo trees are useful in various purposes. 7) Birds built nests on trees in the campus. Title of the Practice: Reuse of Plastic Bottle for Watering Plants Goals: - 1) To encourage students to reuse plastic bottles. 2) To minimize the pollution by plastic. 3) To inculcate values like nurturing and caring of environment. 4) To spread awareness on 'Save Water, Save Life' 5) Utilization of minimum water and avoid excessive use of water. The Context: Our area is known as Saline water belt and it falls in Equatorial belt. In summer, city faces high temperature and unavailability of water is the major issue in day today's life. Even in election of Municipal Corporation of Akola has a water issue in their campaign. In summer, life is affected by need of water. So value like 'Save Water, Save Life' must be inculcate among students. Practices: Students and staff of college collected waste water bottle from restaurants, cafe, railway station etc. After collection, students and staff made hole in bottle and loose rope put in the hole of bottle cap and the entire bottles filled with water were used for watering the plants in the garden. Evidence of Success: 1. College succeeded in keeping plants green in the campus beside high temperature and least availability of water in whole summer. 2. Students realized that how plants can be grown in adverse conditions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://artscollegeakola.in/NAAC/1643450932.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Campus of the institute is Eco-friendly. All the information is deliver through technology and modern techniques like email,whats app,Facebook, etc. One coordinator create the group of his or her subject or committee and send all related information to students. College follow all the government norms in admission policy specially for backward students like ST and SC. Various Scholarships are available for students. Various programme organized by institute for the awareness of environment.Library facility available for student with free of cost.Online admission form is available on college website. RO water, Gym are available for students and teachers. Various committees are available in institute for the development of student and in the end of the session annual report of these committees submitted to Principal. If the requirement is demanded by students or teachers then the management provide all the necessary things. All the teaching and non teaching staff are appointed as per the government rules and regulation. Health checkup camp is organized by

college for students and people. Various checkup like ECG, Sugar, B.P., Blood Group etc. is supervised by Mathav Bag Hospital Akola Baranch.

Provide the weblink of the institution
https://artscollegeakola.in/NAAC/1643369176.pdf

8.Future Plans of Actions for Next Academic Year

-Up gradation of ICT Facility: - Institute has ICT facility and day by day new invension discovered in this field so up gadation of ICT is proposed to be created. - Plan for strengthening research by organising more awareness programs and inviting illustrious researchers. -To organize Workshop on Research Ethics - To make MOU / Collaboration with other reputed Industries and institutes. To make MOU / Collaboration with Competative Exam Study Centre. - To arrange availability of Seed Money for basic research by faculties and students. - To encourage the research students and faculty members to publish their research in High Impact journals - To organize workshops - To inculcate the scientific awareness among the students. -Teaching learning resources: - To inspire the teaching faculty to use ICT facilities. - Establish local linkages for all departments for internship workshops, seminars, sharing of sophisticated instruments, sharing of expertis - Enhance the employability skills of the students.